



St. Bernard's Catholic  
Preschool

&

Before & After School  
Program

2023 - 2024

Registration Information



## St. Bernard's Catholic Preschool

160 West Beverly Place \* Tracy, California \* (209)835-8019 \* License # 393620018/393620019

Welcome to St. Bernard's Catholic Preschool.

Thank you for making St. Bernard's Catholic Preschool and/or St. Bernard's Catholic Preschool Before and After School Program your child's stepping stone into their educational and faith development. I look forward to working with your child and making their school experiences a memorable experience, not only for your child but also for the families. I will put forth every effort to make your child's school experience a rewarding experience, full of discovery and learning opportunities. I also look forward to working closely with each family to make the upcoming school year **Terrific!**

To register your child, please fill out the attached forms and include the \$125 annual non-refundable registration fee payable to St. Bernard's School. Payments can also be paid by credit card (fees may be applied) at [st-bernardschool.org](http://st-bernardschool.org). Registration can be dropped off to the school or preschool office or emailed to [kabelar@st-bernardschool.org](mailto:kabelar@st-bernardschool.org). Students will be placed in classes once all information is received. A Registration packet will be mailed to new families during the month of March. All documents need to be filled out and turned in during registration in May, dates TBD, an email reminder will be sent out prior to registration. If you have any questions or concerns before your child's first day please email me [kabelar@st-bernardschool.org](mailto:kabelar@st-bernardschool.org). Your child has begun a new adventure, let us work together to help them achieve success in this new experience. Thank you for your support!

God Bless,

Karen Abelar  
Director, Early Childhood Education  
St. Bernard's Catholic Preschool



St. Bernard's Catholic Preschool  
 Registration Form  
 2023/2024

Please complete the form below to register for the 2023 - 2024 school year and include your **annual \$125 non-refundable registration fee**. Families enrolling more than one child will need to fill out a registration form and include an annual non-refundable registration fee for each child. Please contact Karen Abelar with any questions (209)835-8019 or kabelar@st-bernardschool.org.

Please indicate the program and days you prefer:

**Pre-Kindergarten Program (Age 4 by September 1<sup>st</sup>)**

Full Day 8:30am – 2:15pm

Mon-Fri     Mon/Wed/Fri     Tues/Thurs

Extended Day 7am-8:30am/2:15pm-6pm

Mon-Fri     Mon/Wed/Fri     Tues/Thurs

**Preschool Program (Age 3 by September 1<sup>st</sup>)**

Full Day 7am – 6PM

Mon-Fri     Mon/Wed/Fri     Tues/Thurs

½ day Preschool Program 8:30am – 12 noon

Mon-Fri     Mon/Wed/Fri     Tues/Thurs

**K-8 Extended Day Program**

Before and After School Care 7am-8am/2:15-6pm/minimum days

Mon-Fri     Mon/Wed/Fri     Tues/Thurs

After School Care 2:15pm-6pm and minimum days

Mon-Fri     Mon/Wed/Fri     Tues/Thurs

Child's Name: \_\_\_\_\_

Age on September 1, 2023: \_\_\_\_\_ Birthday (mm/day/year): \_\_\_\_\_ Sex M\_\_ F\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Allergies or other important medical conditions (be specific) \_\_\_\_\_

God Bless,  
 Karen Abelar  
 Director

\_\_\_\_\_  
 Parent's Signature                      Date

\_\_\_\_\_  
 Director's Signature                      Date

**To enroll:** Fill out our registration form along with your **\$125 non-refundable annual registration fee per student** and return to St. Bernard's School. Once you submit your registration form and registration fee, we will contact you about our registration packet.

**Multiple Child Discount:** A 10% discount is applied for two or more siblings enrolled. Discount is applied to the lower tuition rate.

**Tuition/Absenses:** Tuition is paid through FACTs tuition. Please complete your online registration as early as possible. All tuition is due regardless of sickness, behavioral/disciplinary removal, vacations, holidays, emergency related closings mandated by the state/local government, like a pandemic. Any tuition Refunds for families that leave during the school year will be at the discretion of the Director.

**Hours:** Monday through Friday, 7am until 6pm. No children will be allowed into the preschool before 7am. Failure to pick up your child by 6pm will result in a late charge at a rate of \$10 flat for the first five minutes and \$2 for each minute thereafter. Payment for late pick-up will be due immediately with payment submitted before the child returns to care.

**Withdrawals:** Parents may withdraw a child from the program at any time. A 30-day written notice must be submitted to the center prior to removing your child from the program. Parents are required to pay tuition fees for the entire 30 days, even if your child does not attend.

**Classroom Placement:** St. Bernard's Catholic Preschool offers a preschool program (3-4 years) and pre-kindergarten program (4-5 years). Students must be 3 years of age by September 1<sup>st</sup> to enter into the preschool program. Students must be 4 years of age by September 1<sup>st</sup> to enter into the pre-kindergarten program. All students must be toilet trained before their first day of school.

**Termination:** The Director may recommend the transfer of student or parent: 1) the safety and security of the children and staff in our program is compromised by the student's attendance. 2) The needs of the student cannot be met by our program and/or the student will not benefit from continued attendance in our program. 3) Failure to meet the financial obligations of our program with which he or she accepted upon enrolling his/her child into the program. 4) A parent or guardian has been uncooperative with the preschool's staff, program policies, procedures, or state regulations.

**Respectful Treatment:** It is expected that children and parents will be treated respectfully and with dignity by St. Bernard's Catholic Preschool staff. It is also expected that center staff is treated respectfully and with dignity by parents and children.

In accordance with regulation #101200 (Inspection Authority of the Department) of the Manual of Policies and Procedures, Community Care Licensing Division, Child Care Center, Title 22, Division 12, Chapter 1 states the following:

"The Department has the authority to interview children or staff, and to inspect and audit child care center records, without prior consent. The licensee shall make provisions for private interviews with any child(ren) or staff member; and for the examination of all records relating to the operation of the child care center. The Department has the authority to observe the physical condition of the child(ren), including conditions that could indicate abuse, neglect or inappropriate placement."

**Director's Right to amend**

The Director of St. Bernard's Catholic Preschool retains the right to amend this form for just cause. Parents will be given prompt notification if changes are made. A 30-days' notice will be given to parents of any fee changes that may occur.

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Name (print)

\_\_\_\_\_  
Director's Signature

\_\_\_\_\_  
Date

St. Bernard's Catholic Preschool  
2023-2024 School Year  
Monthly Tuition and Registration Fee

**Pre-Kindergarten Program (Age 4 by September 1<sup>st</sup>)**

Full Day 8:30am – 2:15pm	2022/23	2023/2024
Days	Monthly Tuition	Monthly Tuition
5 days (Mon-Fri)	\$680	TBD
3 days (Mon/Wed/Fri)	\$470	TBD
2 days (Tues/ Thurs)	\$450	TBD

**Extended Day for Pre-K students only**

Before and after school Care: 7:00am – 8:30am/2:15pm – 6pm		
Days	Monthly Tuition	
5 days (Mon-Fri)	\$210	TBD
3 days (Mon/Wed/Fri)	\$140	TBD
2 days (Tues/Thurs)	\$100	TBD

**Preschool Program (Age 3 by September 1<sup>st</sup>)**

Full Day 7:00am – 6pm		
Days	Monthly Tuition	
5 days (Mon-Fri)	\$880	TBD
3 days (Mon/Wed/Fri)	\$550	TBD
2 days (Tues/Thurs)	\$390	TBD
½ day Preschool Program 8:30am – 12pm		
Days	Monthly Tuition	
5 days (Mon-Fri)	\$650	TBD
3 days (Mon/Wed/Fri)	\$400	TBD
2 days (Tues/Thurs)	\$340	TBD

**K-8 extended day Program**

Before & After School Care: (7:00 – 8am/2:15pm – 6pm/minimum days)		
Days	Monthly Tuition	
5 days (Mon-Fri)	\$460	TBD
3 days (Mon/Wed/Fri)	\$430	TBD
2 days (Tues/Thurs)	\$330	TBD
After school Care: 2:15pm – 6pm and minimum days)		
Days	Monthly Tuition	
5 days (Mon-Fri)	\$350	TBD
3 days (Mon/Wed/Fri)	\$220	TBD
2 days (Tues/Thurs)	\$180	TBD

**Registration Fee**

**\$125 annual non-refundable registration fee**